

Pewaukee Parent Teacher ORGANIZATION

Enhancing our Children's Education

ATTENDEES		Our Mission:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th style="text-align: center;">NAMES</th> <th style="text-align: center;">PRESENT</th> </tr> </thead> <tbody> <tr><td>Kirsten Bell, President</td><td></td></tr> <tr><td>Laurie Fernandez, VP PLE</td><td></td></tr> <tr><td>Jackie Sklenar, VP Horizon</td><td></td></tr> <tr><td>Debra Tuttle, VP Asa</td><td></td></tr> <tr><td>Brad Schlaikowski, Treasurer</td><td></td></tr> <tr><td>Debbie Mistele, Corresponding Secretary</td><td></td></tr> <tr><td>Cheri Schaffer, Recording Secretary</td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> </tbody> </table>	NAMES	PRESENT	Kirsten Bell, President		Laurie Fernandez, VP PLE		Jackie Sklenar, VP Horizon		Debra Tuttle, VP Asa		Brad Schlaikowski, Treasurer		Debbie Mistele, Corresponding Secretary		Cheri Schaffer, Recording Secretary																		<p style="text-align: center;"><i>"To enhance the overall educational, recreational and social experience for our children, parents and staff."</i></p> <hr/> <p style="text-align: center;">Meeting Details</p> <p>Meetings: PTO Board Meeting Date: November 5, 2008 Time: 7:00 Location: Kirsten's House</p>
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Attachments for Review																																	
<p>FOL - top 5 choices for renaming contest Budget – Proposal from principals</p>																																	
TIME	PROPOSED TOPICS																																
<p>6:00</p> <p>6:30</p>	<ol style="list-style-type: none"> 1. Social meet and greet 2. Meeting called to order 3. Debbie and Tiffany update on Breakfast with Santa 4. Minutes from September Board meeting – please review and come with any updates 5. VP Updates <ol style="list-style-type: none"> a. PLE – Laurie b. Horizon – Jackie c. Asa – Deb 6. Treasurer Updates – Brad <ol style="list-style-type: none"> a. Proposed budgets from principal 7. Corresponding Sec. Updates <ol style="list-style-type: none"> a. E-Newsletters- discuss moving this to corresponding sec. duties <ol style="list-style-type: none"> 1. Review this process 8. Event Summary Report Review <ol style="list-style-type: none"> a. Book Club b. FOL renaming contest 9. PTO Website updates 10. Review of Events/Procedures/Duties <ol style="list-style-type: none"> a. Student Directory <ol style="list-style-type: none"> 1. Directories were sent home 2. Discuss any issues 																																

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- b. Vision and Hearing Screening
 - 1. PLE Sept. 16, 18, 23, 25
 - 2. HZ Oct. 21, 22
 - 3. Asa Nov. 19, 20

11. Upcoming Events/Procedures/Duties

- a. Principal Meeting Nov. 12 at 1:00pm
 - 1. Finalize Budget
- b. Kathryn Beich processing is complete
 - 1. Profit of about 36,000
 - 2. Distribution on Nov. 14 & 15 at HZ
 - 3. Cheri contacted all the family winners, thanks
 - 4. Are we sending out flyer to everyone with big thank-you and describing all prizes
 - 5. Any issues to make note for next year?
- c. Hospitality – Conference dinners are set
 - 1. ASA 10/9
 - 2. HZ 11/11
 - 3. PLE 11/12
- d. Scholastic Book Fair
 - 1. PLE and HZ Nov 10-13

12. Board Elections

- a. Discuss changes and vote
- b. Make changes/additions to bylaws

13. Parent Lecture Series

- a. What, When, Where

14.

15. Promotions Position

- a. Discuss job description

16. Next Meeting –

ACTION ITEMS	OWNER	DATE

MEETING MINUTES	

