

Pewaukee
Parent Teacher
 ORGANIZATION
Enhancing our Children's Education

ATTENDEES		Our Mission:
		<p><i>"To enhance the overall educational, recreational and social experience for our children, parents and staff."</i></p>
NAMES	PRESENT	
Kirsten Bell, President	X	
Jackie Sklenar, VP Horizon	X	
Brad Schlaikowski, Treasurer	X	

MEETING MINUTES	
	Kirsten Bell, PTO President – Agenda & Notes
Introduction of New Board Members	Brad Schliakowski , Treasurer; Jackie Sklenar , Horizon VP; Debra Tuttle , Asa VP (absent)
Roundtable Meeting – Friday, September 9, 2008	Meeting went well. Thanked Joanne for her participation.
Kathryn Beich/Great American Fundraiser	Sales ran through Sept 22. Waiting on final totals. Delivery Date is Nov 14 & 15 th at Horizon.
Parent Concerns with class size	How should we respond to parents? There is a Board policy on class size. The district continuously analyzes and monitors this. Some grade levels may spike in a given year. If we look at area schools we are in good shape. Kindergarten enrollment spiked this year. Offering of K-4 may have contributed to the spike.
Phone Messaging System	Could PTO events be included in those messages? This could be a possibility in 2009.
Support from school staff - Kitchen	Issue was brought up regarding PTO use of kitchen space. We want to be sure we follow the appropriate procedures and that staff are made aware that we have been granted access. Kirsten will follow-up with Kathy Graham (Food Services Manager).
Book Club	This is a great program that should be continued. The PTO wants to continue to support this program (costs and administration expenses). However, the PTO would like to have a better understanding of their involvement in this program. Is it necessary for the PTO to hold and collect the funds? Couldn't the school manage this? What should the PTO do with the excess in the account? Joanne will look further into this issue.
Budget – Brad S.	The PTO is taking a critical look at how we handle the budget. We met with the Principals today to begin discussions. The PTO would like to have an audit of their books. Joanne was asked if it was possible to have the Business Manager do a review of our books. PTO would be willing to pay for it. Another employee in the district used to be an auditor. She might be able to help us out as well. Joanne will look further into this and get back to us.
Superintendent comments and concerns	See next page.

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	Joanne Sternke, Superintendent - Agenda & Notes
Enrollment	<u>Up 31 students district wide.</u> Most of the growth is at PLE - Kindergarten and K4 larger. <u>Total enrollment projected to be 2206.</u>
Identification Badge Implementation	ID badges are going well. Joanne was thankful to board members, parents and volunteers for their patience as they implement this requirement.
Continuous School Improvement Reports	How did we do? Looking at data analysis. <u>Going to the Board on October 13, 2008.</u>
Professional Learning Communities	<u>The Consortium has been energizing.</u> Teachers/staff have made visits and plan to make additional visits to other schools. This is a way to network with other schools as to "best practices". Finding ideas that work well for other schools. There is a lot of sharing going on. The following schools/locations were mentioned: Schaumburg, IL – Kill Deer Elementary – Stevenson High School.
Negotiations Completed with the Pewaukee Education Association	The <u>contract has been ratified</u> on September 22, 2008. The union contract is good through 2009.
Curriculum/Assessment Work Going On	<u>Revising Social Studies and Art.</u> Plan to implement next year. <u>Analyzing World languages</u> – this is at the middle school and high school level. Considering Chinese as an offered language. <u>Implementing Business Education</u> – Enhancing technology. <u>Map Testing</u> – Analyzing growth by student. Learning how other schools utilize this information.
Campus Ten Year Plan	This is Joanne's biggest project. Includes: <u>Analyzing Campus Growth and Facility Needs for the Future</u> – Pool, tennis courts, and gym space. The District has a commitment to preserve the Pewaukee Campus. It is what separates us from other schools. <u>Currently Costing Elements of the Plan</u> – what is the drop dead figure needed. <u>Community Survey conducted last April supports moving forth with elements of the Plan.</u>
Friday Folder	<u>Policy is Being Analyzed.</u> Joanne currently oversees filtering out the vast amount of information that is asked to be distributed to Pewaukee Parents. A variety of sources ask to have their information distributed – businesses, Park & Rec department, PTO, Booster Club, etc. Taking a critical look on what information we are required to include.